

Tyngsborough Sewer Commission  
Meeting Minutes  
March 12, 2015 6:00 pm  
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM), Fred Perrault (FP)  
Also Attending: Caryn DeCarteret, Administrator Paul Provencher, Assistant Superintendent  
Woodard & Curran (W&C): Rosemary Blaquier (RB), Ken Carlson (KC),  
Jack Troidl (JT)

**Call to Order** The meeting was called to order by Jeff Hannaford at 6:08 PM.

Item 1) **Citizen's Time** None

Item 3) **Phase I West** Discussion regarding: Superseding Order of Conditions (SOOC) update.  
W&C received the letter from the DEP looking for changes to the driveway to the pump station. W&C will make the changes and submit to DEP.

Item 4) **Phase II** Discussion regarding: 4 parcels at TJ Maxx Plaza and plant, survey may not be necessary due to it being private property  
Chisolm Road. Verify with Town Clerk if it is an actual road  
Vacant parcels and holding a meeting with property owners to assess possible future development plans  
Bahama Breeze and Smokey Bones on existing Nashua line via the mall  
Pump station location: Locust Road  
Development possibilities for land owners ie:  
Restaurants  
Build out analysis: avg daily flow vs peak flow  
I&I affects on peak flow  
Storage of flow to pump off peak hours  
Peak flow hours for residential vs commercial  
Town wide build out  
Design cost for Phase II

Item 2) **Govt Study Committee** Discussion regarding: Bob Mercier introduced himself and gave a brief  
**Bob Mercier** background of former positions held: Billerica, Burlington and Wayland.  
Beginning stages of restructuring different departments  
Other members unable to attend, will have to reschedule meeting  
Believes Spring Town Meeting would be too soon for any changes to structure of DPW but would be looking for a vote from the SC to support the changes  
Believes changes would enhance efficiency  
Charter change vs warrant article for Town Meeting  
Bob Mercier thanked Paul for the great job maintaining the system

**Item 5) Administrator's Report**

1) Budget:

**Motion: FP** to approve budget in the amount of \$1,976,845 for FY 2016

**BM: 2<sup>nd</sup>**

**Motion Passes 3-0-0**

2) Minutes: 12/11/14

**Motion by FP** to approve the minutes for 12/11/14 as written.

**JH: 2<sup>nd</sup>**

**Motion Passes 2-0-1**

1. 67 Parham Road: Connected to sewer in 1996, no connection fee was ever paid and no usage fees ever billed. Applying for building permit, Administrator holding permit applic

Discussion regarding: Administrator verified with BOH record that no septic was installed.  
Ask Kerri in BOH to call homeowner to verify no septic  
Confirm with Town Counsel how far back usage can be billed

- 4) 25 Dickens: Walter Eriksen requesting abatement as occupancy permit was just issued even though the house has been connected for several years and used as the model home. Superintendent will verify if house is connected to water.

**Item 6) Superintendent's Report**

Read into record

Discussion regarding: 2nd pump installed at Mascuppick pump station.  
Third pump to be done next week.  
Middlesex Road metering pit off line again due to transducer issue  
High water alarm at Willowdale, floats to be replaced  
Surplus vehicles, get time frame for disposal from Town Administrator

**Item 7) Correspondence**

None

**Item 8) Complaints**

None

**Item 9) New Business**

None

**Item 9) Old Business**

BM: any update on Dave Trahan and Dennis Page's project? None as of yet.

**Item 11) Adjournment**

**Motion by FP** to adjourn at 8::45 pm.

**2nd: BM**

**Motion passes 3-0-0**